

Manual Handling Risk Assessment

Date written:	August 2025					
Date reviewed:	n/a 2025					
Approved on:	August 2025					
Review date:	August 2026					
Substantive changes since last review:	-					

Severity (S)			Likelihood (L)	Risk (R = $S \times L$)			
0	No harm	0	Impossible	0-6	Reasonable risk		
1	Negligible	1	Rare	6-12	Task completed with awareness		
2	Low	2	Unlikely	12-18	Task completed with heightened care and supervision		
3	Medium	3	Possible	18+	Stop task immediately		
4	High	4	Likely				
5	Fatal/life-changing	5	Certain				

Manual Handling Risk Assessment

Hazard				nhere risk		Controls		Mitigated risks		
Activity	Harm	To whom	S	L	R		S	L	R	
Putting up notice boards, getting items from storage	Crushing, Pinching, Musculoskeletal injuries, Head injuries	Learners, staff, visitors	3	2	6	 Staff and learners trained in safe manual handling processes through inhouse training. Manual handling minimised through planning, communication, equipment and collaboration. Appropriate PPE (e.g. steel-toed boots, gloves, hard hats) considered for large, unwieldy or splintery items. See Dee Space (inside) for maintenance of space and housekeeping. 	3	1	3	
Un/loading vehicle at storage unit		Staff	4	3	12	 Particular care taken for uneven ground surface. Always take two members of staff to do a major unload in case of injury. Safe storage principles (see Dee Space – inside) followed in storage unit. Awareness of loading through narrow space (i.e. car door) and planning thoroughly before heavy items are moved. Packing of car considered before begun to ensure even load of car and minimise double-handling. 	3	2	6	
Action required										